**Khizrali Kradiya**

[kradiyakhizr14@gmail.com](mailto:kradiyakhizr14@gmail.com) ∙ [www.linkedin.com/in/khizrali-kradiya-b7844920a](http://www.linkedin.com/in/khizrali-kradiya-b7844920a)

24719 Chianti Way ∙ San Antonio, TX ∙ (210)-708-2352

**EDUCATION**

| **Texas A&M University** | Bachelor of Business Administration in Management Information Systems  Minor in Cybersecurity  Overall GPA: 3.50 | Dec 2025 |
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**EXPERIENCE**

**Kumon - Early Childhood Teacher** -Part Time Dec 2021 - Jun 2022

* Taught the value of self-learning through observation and guidance while they completed the assignment sheets on their own
* Reviewed each student's homework and offered recommendations on how they could enhance their comprehension of that subject

**SAGE - San Antonio for Growth on the Eastside** - InternshipJul 2020 - Aug 2020

### Worked with small company owners to discover revenue-generating opportunities so they could relaunch their companies

### Organized fundraising events to collect resources and help organizations expand the clientele they serve

### Facilitated cost-effective promotional strategies in order to broaden its number of potential clients for the company

**VOLUNTEER EXPERIENCE**

**Camp Mosaic** *- Counselor (500+hrs)* Jun 2018 - Present

* Oversaw educational initiatives that taught my community's youth on Islam's teachings and the ethical values of our faith
* Constructed a culture that inspired harmony and camaraderie when it comes to our participants and counselors
* Assisted with the less experienced counselors by sharing knowledge about the principles that we uphold every day

**Student Council** *- President (500+hrs)* Aug 2021 - May 2022

* Developed an itinerary corresponding to each grade level and assisted with meals, dismissals, and lesson planning
* Aided in the building of a curriculum corresponded to each grade level and presented it to the educators to implement
* Coordinated an organization of individuals working to encourage the spiritual growth of the youth in the Ismaili community for over 150 youth individuals

**LEADERSHIP EXPERIENCES AND ACTIVITIES**

**Alpha Kappa Psi** -*President/Founder* Aug 2023 - Present

* Constructing the organization to foster a sense of unity and brotherhood among 50+ members
* Bringing in alumni to provide current members an opportunity to network and ask queries pertaining to their career routes
* Handling executive and general meetings, maintaining adherence to the fraternity's regulations and rules of engagement

**Ismaili Muslim Student Association** -*Chief Financial Officer*Aug 2022 - May 2023

* Created a budget for our organization in order to carry out various social, career advancement, and fundraising initiatives
* Built an annual spending plan to aid in effectively managing and allocating our resources towards particular events
* Discussed with Texas A&M representatives about more efficient ways to spend funds as well as conserve on dues

**PROJECTS**

**ISTM 210 Project URL Link:** <https://people.tamu.edu/~kradiyakhizr1/> Mar 2023 - May 2023

* Aided my learning ability in understanding the fundamentals of the HTML coding language and its basics and various capabilities
* Understood the power of numerous coding languages and how each contributes to graphical user interfaces

**ADDITIONAL INFORMATION**

**Relevant Computer Skills:** *Proficient* -C#, Python, and HTML

**Other Computer Skills:** Microsoft Office, Google Workspace, and Canva

**Certifications:** Google Analytics Individual Qualification and Transform Your Business With Google Cloud

**Languages:** Fluent in English**,** Hindi, and Urdu

**Interests:** Watching sports, keeping up with the latest technology, and volunteering for my community

**Work Eligibility:** Eligible to work in the U.S. with no restrictions